

# CLEANING CHECKLIST

## Kitchen

- CLEAN AND WIPE DOWN COUNTERTOPS
- WIPE DOWN CABINETS, DRAWERS AND COUNTERTOPS
- CLEAN SINK AND FAUCET
- STOVE: CLEAN TOP, DRAWERS
- OVEN: CLEAN INSIDE AND OUTSIDE & RANGE/HOOD
- REFRIGERATOR: THROW AWAY FOOD & CLEAN INSIDE
- EMPTY DISHWASHER
- VACUUM OR SWEEP AND MOP FLOORS

## Bathroom

- CLEAN TOILETS (BOWL, SEAT, BASE)
- SCRUB SHOWER/TUB/ DRAINS (FREE OF STAINS)
- CLEAN FAUCET AND SINK
- WIPE DOWN MIRRORS/ WINDOWS
- CLEAN COUNTERS, CABINETS
- VACUUM/ SWEEP AND MOP FLOOR
- CLEAN WALLS/ BASEBOARDS (IF DIRTY)
- EMPTY TRASH AND GET RID OF ITEMS

## Bedroom

- VACUUM/ SWEEP FLOORS
- WIPE DOWN WINDOWS/ WINDOW SILLS
- DUST BLINDS
- GET RID OF ALL ITEMS

## Living room

- DUST & WIPE DOWN SURFACES
- VACUUM OR SWEEP FLOORS
- CLEAN WINDOWS/ WINDOW SILLS
- DUST BLINDS
- DUST LIGHT FIXTURES
- CLEAN BASEBOARDS
- CLEAN COUNTERS, CABINETS
- VACUUM/ SWEEP AND MOP FLOOR
- CLEAN WALLS/ BASEBOARDS (IF DIRTY)

## Outside

- PICK UP TRASH IN YARD
- GARBAGE IS IN BINS

## Final

- When everything is clean and items are all removed return keys to General Property Management office.  
(705 5th Ave #1 Eau Claire, WI).